Permit #S00060886

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00060886 **Type of Permit:** STILL **Release Date:** 02/15/2013

Production Company	ERICA ELIZABETH DESIGNS/ERICA KOESLER
Insured Company Name	ERICA ELIZABETH DESIGNS/ERICA KOESLER
Contact Phone No. 1	323-661-1557
Contact Phone No. 2	818-817-3556
Fax	
Address	3756 PRESTWICK DRIVE LOS ANGELES, California 90027
Production Title	BRIGHT STAR STEPHANIE WILLIAMS SHOOT
Type of Production	Still Photo

Producer	Erica Koesler
Director	Erica Koesler
1st AD	Erica Koesler
Production Manager	Erica Koesler
FilmL.A. Coordinator	Naomi Kajiyama
Location Manager	Erica Koesler
Primary Phone	Mobile - 818-517-3556
Secondary Phone	Office - 323-661-1557
Location Assistant	Stephanie Williams
Primary Phone	Mobile - 714-717-4573
Secondary Phone	Office - 323-661-1557

Fees

FILMLA STILL APPLICATION FEE	$60.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$114.00
LA CITY DEPT OF REC AND PARKS STILL PHOTO USE FEE 1-14 PERSONS	$75.00
LA CITY DEPT OF REC AND PARKS MONITOR ADMIN FEE	$76.00

Total Permit Fee $325.00

Number of Locations 1

NOT A PERMIT

Permit #S00060886

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information — Location

Permit Number	S00060886	**Location Manager**	Erica Koesler
Production Company	ERICA ELIZABETH DESIGNS/ERICA ...	Primary Phone	Mobile - 818-517-3556
Insured Company	ERICA ELIZABETH DESIGNS/ERICA ...	Secondary Phone	Office - 323-661-1557
Production Title	BRIGHT STAR STEPHANIE WILLIAMS...		

Location Address 2900 N Vermont Av, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Location Description LOS ANGELES CITY PARK

Film Dates 2/18/2013 - 2/18/2013 15:00 - 17:30 1 day

Open or Closed to the Public Open

Generic Conditions *PERMITEE IS RESPONSIBLE FOR FILLING OUT ATTACHED L.A. CITY AND/OR L.A. COUNTY FIRE INSPECTION CHECKLIST PRIOR TO FILMING ACTIVITIES AT THIS LOCATION. IF FORM NOT FILLED OUT, A FIRE OFFICER MAY BE ASSIGNED.*
Must comply with attached Rec & Park Conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached document Cedar Grove Restrictions.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	5

Personnel on Location

Type	Quantity
Cast	1
Crew	5
Rec & Park Monitor required	1
Spot Check	1

Filming Activities Equipment on property; Exterior establishing shots; Exterior models against scenery; Bridal scene;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 564 **Grid:** A4

Approvals LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — ReyRonald Pineda
LOS ANGELES POLICE DEPARTMENT — Mark Buck

Coordinator Note SHOOTING AT CEDAR GROVE

Coordinator Note No generator without presence of UFSO

Coordinator Note (1) RAPG MONITOR REQUIRED 3PM TO 5:30PM

CEDAR GROVE & VISTA DEL VALLE

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

NOT A PERMIT

Permit #S00060886

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks. In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

CEDAR GROVE GUIDELINES

In order to maintain and preserve Cedar Grove as an attractive environment for both park patrons and the film industry, we ask that you to follow the guidelines below:

- **Weekend and Holiday filming is at the discretion of the Park Film Office and permissible on a case by case basis.**
- **Inactive base camp or set may be considered on a case by case basis.**
- **Recreation & Parks reserves the right to limit production to 5 consecutive days or less.**
- **Stake-beds or pickup trucks may enter Grove for loading and un-loading only and will not be permitted past the Tree Line (large boulders) and must back out of Grove.**
- **Picture vehicles under 3 tons and ATV's (gators and mules) may pass boulders but must remain on the dirt road on the east side of the Grove.**
- **Generators, construction cranes, musco lights, condors, scissor lifts, etc, are not permitted beyond the paved road.**
- **Cable may be pulled from generator into Grove area on road only.**
- **Alteration or movement of landscape features such as logs, rocks, plants, ground cover, and roadway material, are not permitted.**
- **Dolly track must be laid at least three feet from existing vegetation.**
- **Absolutely no personnel or equipment is allowed in or on vegetation. Crews must stay within existing paths at all times.**
- **Bolting or nailing to trees is not permitted. Branches may be pulled back and tied at monitor's discretion. No pruning of trees or plant life.**
- **No explosions, digging, staking or smoking in Grove area. Smoking areas must be designated outside of Grove by companies and approved by Fire Inspector.**
- **Catering and Craft Services is not allowed in Grove. Left over food, wrappers, or the like, must be removed from premises on a daily basis.**
- **Alterations due to negligence, accidents or otherwise, must be restored to original or better conditions at companies expense.**
- **Company must stay on dirt path from the paved road to the palm tree (entrance to the grove). NO EXCEPTIONS!!**

NOT A PERMIT

- **Company is not allowed to film or walk into the planted area at the entrance to Cedar Grove. No exceptions.**
- **The gate at Commonwealth Ave is to remain locked at all times. Companies are not permitted to enter the park via this gate.**
- **Large trucks MAY NOT enter/exit thru residential streets from 10pm-7am (Vermont, Hillhurst, Commonwealth, Fern Dell).**
- **If the company needs to enter or exit the park prior to 7am or after 10pm must use Mt. Hollywood via Travel Town side, back down to Vermont and then to Commonwealth Road to Vista Del Valle.**
- **Production companies must provide gate security at the intersection of Vista Del Valle and Commonwealth Ave.**
- **Base camping and crew parking can be done on Vista Del Valle along one side of the road only. Alternate arrangements must be made for crew parking.**

ADDITIONAL GUIDELINES:

- **Company must be aware of large vehicles driving through residential streets from 7:00AM – 10:00PM. No vehicles allowed before 7:00AM and after 10:00PM.**
- **OK to take still photos inside Cedar Grove.**
- **NOT allowed to have production vehicles inside Cedar Grove at all times.**
- **OK to post notification signs of filming/photography at the park, but MUST remove signs once filming/photography shoot has concluded at the park.**
- **MUST park production vehicles along one side of the road of Vista Del Valle due to fire safety regulations.**
- **Cannot attach props to branches inside Cedar Grove due to trees sensitivity.**
- **NOT allowed to attach ropes for a swing inside Cedar Grove due trees sensivity.**
- ***NOT allowed to have equipment vehicles drive past the boulder inside Cedar Grove.***
- **NOT allowed to remove logs from entrance of Cedar Grove.**
- **NOT allowed to bolt, nail or add thumb tac to trees.**
- **NOT allowed to cut off any branches from the trees.**
- **MUST have Park Film Monitors on site at all times.**
- **MUST adhere to Park Film Monitor's instructions at all times. Park Film Monitor's instructions and/or judgment may override written guidelines.**
- **NOT allowed to close off any access areas to and from Cedar Grove and Vista Del Valle.**
- **NOT allowed to stake into the ground at Cedar Grove.**
- **NOT allowed to carve into trees.**
- **MUST be courteous of loud noise level inside Grove during the hours of 10:00PM – 7:00AM. MUST keep noise levels really low due to residential area.**
- **All production vehicles MUST enter/exit through the back way of Vista Del Valle if productions vehicles leave between the times of 10:00PM – 07:00AM.**
- **MUST maintain an emergency access lane while parked on the road along Vista Del Valle at all times.**
- **MUST hand cart all equipment to Cedar Grove.**
- **OK to park cast/crew vehicles on Boyscout Rd and Greek Lot 2. NOT allowed to block off Boyscout Rd parking lots.**
- **NOT allowed to perform driving shots on Vista Del Valle at any time.**
- **NOT allowed to park vehicles on Vermont Canyon parking lots (reserved for park patrons).**
- **MUST work around park patrons, park staff and park activities.**

NOT A PERMIT

- **OK to perform two minute pedestrian control while taking photos of models.**
- **MUST allow patrons to pass through access areas when models are not being photographed.**
- **MUST be cautious of hikers hiking and cyclists on Vista Del Valle.**
- **MUST stay clear of all sprinkler heads inside the park.**
- **NOT approved/permitted to film on Vista Helipad.**
- **Park Film Office is NOT responsible for company's missing equipment and/or items left behind at Cedar Grove.**
- **MUST leave area clean or better once all principle photography has concluded from Cedar Grove.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- Nudity is prohibited and not allowed in any Recreation and Parks facility.
- Film permits do not provide exclusive use of a park or recreation area.
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed

DRAFT PERMIT

depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

S-60886
ERICA ELIZABETH DESIGNS/ERICA KOESHLER – BRIGHT STAR STEPHANIE WILLIAMS SHOOT
(CEDAR GROVE & VISTA DEL VALLE)

NOT A PERMIT